

## **The 16-19 Bursary Fund Policy**

The 16-19 Bursary Fund is intended to support students studying in the Sixth Form who require help with the costs of continuing with their education. The fund is to help with travel costs, educational trips, books and stationery.

**The bursary is allocated on a two-year basis. If during the two years the family's financial circumstances change, it is their responsibility to notify the school and provide any new evidence.**

### Changes to 2024-25 distribution of funding

For the Y13s (2024/25 cohort), we will use the Bursary funding to pay for their UCAS entry.

For the Y12s (2024/25 cohort), students will not be able to apply for the Bursary. Instead, the Sixth Form Team will look at those students who were previously Pupil Premium, and identify them as our nominal Bursary students, and support them with UCAS when they apply in 2025/26.

Any remaining funds will be incorporated into a hardship fund.

### Hardship Fund

If parents/ carers/ students find themselves in exceptional hardship, then they can apply to the Hardship Fund. Evidence of support (benefit payments, universal credit etc) will be used to determine level of need. Any payments made on essential items will be made on a case-by-case basis. There may be potential from this fund to subsidise school trips that are part of the curriculum (Biology/ Geography field trips for example), but this again, will be determined on a case-by-case basis.

### Support for existing Bursary/ Pupil Premium students

The Sixth Form has an existing stock of textbooks for all A Level and BTEC courses, which students can borrow to complete classwork and homework. The Sixth Form also has a wide selection of stationery for students to use.

Those students already in receipt of free school meals outside the Bursary payment will continue to have this paid before.

This policy will be updated next academic year if funding increases from current levels.